



Mendaki Loan Scheme application form

Yayasan
MENDAKI
In Quest of Excellence

Tick loan applying for:

- Supplementary Assistance Loan – for MALAY students who are not receiving or receiving partial subsidy under the Tertiary Tuition Fee Subsidy scheme
- Study Loan Full-Time – for students studying diploma (local) , degree (local or overseas) or post-graduate studies (local or overseas) on full-time basis
- Study Loan Part-Time – for students studying diploma (local) or degree (local) on part-time basis
- Skills Training Loan – for full-time workers pursuing skills upgrading courses on part-time basis
- Others _____

Attached
recent
photograph
here

Instructions:

- Please read the conditions for application attached before filling up the form.
- Write clearly and legibly in BLOCK letters.
- Refer to the codes on the right hand column to complete the form. Please do not leave any items blank. Write N.A. or NIL if the items is not applicable to you. Incomplete application form will **NOT** be processed.
- The acceptance of this form does not guarantee the applicant's eligibility for the loan.
- The approved loan is only to part finance the tuition fees.

section A: Personal Particulars

1) Full Name (*Block letters*) *Mr / Mrs / Miss:

2) Address:

 Postal Code:

3) Household type: 1 / 2 room 3 / 4 room 5 room / Executive Private
 Others, pls specify : _____

4) Tel: Res Mobile Off

5) NRIC No.: **S** 6) Race: _____

7) Date of Birth: / / 8) Religion: 9) Citizenship: _____

10) Marital Status: 11) Sex: 12) Email:

13) Institution:

14) Country:

15) Course of Study:

16) Duration of Study: Yrs Mths (***Full-time / Part-time**)

17) Years of Study: (***1st / 2nd / 3rd / 4th / 5th**)

18) Commencement Date: / /

19) Completion Date: / /

20) Amount of Tuition Fee required to complete the course: ****S\$**

21) Please describe your career plan upon completion of your course:

** Explanatory Notes*

6 Race

Male	1
Indian	2
Chinese	3
Arab	4
Others	5

9 Citizenship

Singapore Citizen	1
Permanent Res	2
Others	3

10 Marital Status

Single	1
Married	2
Divorced / Widowed	3

11 Sex

Male	M
Female	F

** Delete where not applicable.
 ** Please attach supporting documents*

Section C: Particulars of Family Members

(Include yourself, parents/ guardian, unmarried brothers and sisters living with the family.
For married applicants, include yourself, your spouse and children only)

Full Name (as in NRIC)	NRIC	Age	Sex	Marital Status	Occupation	# Monthly Gross Income	Employer/ School Attending	Relationship
								Applicant

If there is no earned income, please state and provide supporting documents: -

Source of family income: _____
and amount per month: \$ _____

Monthly Gross Income = (Basic Monthly Income + MVC + NWC Allowances)

section D: Other Information

• Sources of Finance

1) How are you financing the balance of your cost of study?

Through personal savings and/or family contributions,
*Please furnish details _____

Amount: \$ _____

Through a **Bursary / Scholarship / Loan / Bond***
Please specify:
Donor/ Financier: _____
Amount: \$ _____
Period of Bond: _____

2) Have you made any previous application to MENDAKI for Scholarships, Study Loan or Tertiary Tuition Fee Subsidy (for Malay students in local institutions)? **Yes / No**

If yes, please furnish details:

TYPE OF APPLICATION	Date Applied	Outcome	Amount Awarded

• Authorisation (Overseas Students Only)

For correspondent, I hereby authorise the following representative to act on my behalf on matters pertaining to my loan:

Name of Representative:

Relationship to Applicant: (only immediate family members)

NRIC No:

Address:

Postal Code:

Telephone: (Residence) (Mobile)

(Office) (Pager)

* Delete where not applicable.

section E: Declaration by Applicant

- I hereby declare that the information given in this application is true and correct, and that I have not wilfully suppressed any material fact.
- I understand that the acceptance of this application by Yayasan MENDAKI does not bind MENDAKI to approve the loan applied for and that MENDAKI is at a liberty to reject the application without assigning any reason for doing so.
- Approval shall only be confirmed when I receive the letter of offer from MENDAKI.

Applicant's Signature

Date

section F: Guarantors

Applicants are required to furnish 2 guarantors acceptable to MENDAKI. **The acceptability of the 2 guarantors will be at the discretion of the Loans Committee.** The guarantors must fulfill the following requirements and agree to be present at Wisma MENDAKI for the signing of the loan agreement when the loan has been approved :

- Singaporeans
- Between the age of 21 and 55 years old
- Gross monthly income of at least \$1,500 and above
- Gainfully employed for the past 1 year
- Must not be the applicant's parents, siblings or staying in the same household
- The first and second guarantor must not be from the same household
- Guarantors must submit a copy of their NRIC and recent income slip (the information will be kept confidential)
- Update latest address by giving a photocopy of their NRIC at the time of final cheque disbursement
- Self-employed guarantors must submit their latest IRAS form or CPF statement

• GUARANTOR 1

1) Full Name (*Block letters*) *Mr/Mrs/Miss:

2) Address:

Postal Code:

3) Telephone: (*Residence*) (*Mobile*)

(*Office*) (*Pager*)

4) Date of Birth: / / 5) Sex:

6) NRIC No: **S** 7) Citizenship: _____

8) Relationship to Applicant:

9) Occupation:

10) Name & Address of Employer:

Postal Code: Office Telephone:

11) Gross Monthly Income :

- 12)
- Are you standing as surety for any other person? **Yes / No***
 - Have you ever been made bankrupt or become insolvent? **Yes / No***
 - Are there any outstanding judgement/ court cases against you? **Yes / No***
- If yes please furnish details:*

• Declaration by Guarantor 1

I hereby declare that the information given in this application is true and correct, that I have not wilfully suppressed any material fact.

Signature of Guarantor 1

Date

* Delete where not applicable

• GUARANTOR 2

1) Full Name (*Block letters*) *Mr/Mrs/Miss:

2) Address:

 Postal Code:

3) Telephone: (*Residence*) (*Mobile*)

(*Office*) (*Pager*)

4) Date of Birth: / / 5) Sex:

6) NRIC No: **S** 7) Citizenship: _____

8) Relationship to Applicant:

9) Occupation:

10) Name & Address of Employer:

Postal Code: Office Telephone:

11) Gross Monthly Income :

- 12)
 • Are you standing as surety for any other person? **Yes / No***
 • Have you ever been made bankrupt or become insolvent? **Yes / No***
 • Are there any outstanding judgement/ court cases against you? **Yes / No***
If yes please furnish details:

• Declaration by Guarantor 2

I hereby declare that the information given in this application is true and correct, that I have not wilfully suppressed any material fact.

Signature of Guarantor 2

Date

* Explanatory Notes

5 Sex

Male M
 Female F

7 Citizenship

Singapore Citizen 1
 Permanent Res 2
 Others 3

Use "Checklist" to assist you in ensuring that all necessary documents are submitted. ** Delete where not applicable*
 Please tick (✓) the appropriate selection in the available boxes.

section G: Checklist

I have submitted a photocopy of each of the following:	Yes	No	NA
a. My Birth Certificate & NRIC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. All my educational certificates from 'O' level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Pay-slips of Applicant (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Letter of Acceptance/ Admission from Polytechnic or University or latest examination result	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Supporting documents on the course fees and duration of course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Payslips or official statements of gross monthly income or Income tax assessment returns of working family members (Section C)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. NRICs and Payslips or official statements of gross monthly income or Income tax assessment returns of sureties (Section F)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>