

# Application for CDAC Programme Fee Subsidy (PFS)

Collaborative Tuition Programme (CTP) with Yayasan MENDAKI

申请华助会课程/活动费津贴@回教社会发展理事会联合补习计划



华社自助理事会  
CDAC  
Reg No. 199202625K

在填写这份表格前，请仔细阅读以下说明：

Please read through the following contents carefully before you complete this application form:

## 关于华助会 About CDAC

华社自助理事会（华助会）是个非营利的自助团体，于 1992 年由新加坡中华总商会和新加坡宗乡会馆联合总会联合发起。我们为较弱势族群提供各项计划和援助，通过自助与互助，协助他们发挥潜能，力争上游。

Jointly set up by the Singapore Chinese Chamber of Commerce and Industry (SCCCI) and Singapore Federation of Chinese Clan Associations (SFCCA) in 1992, the Chinese Development Assistance Council (CDAC) is a non-profit self-help group for the Chinese community. CDAC offers programmes and assistance schemes to help the less privileged in the community to maximise their potential and strive for social mobility through self-help and mutual support.

## 联合补习计划课程/活动费津贴宗旨 Objective of PFS under Collaborative Tuition Programme

让来自较弱势家庭的华族学生，在参加由其他自助团体开办的补习班时能享有津贴。成功的申请者，如果参加华助会或 Vibrance @ Yishun 主办的学生活动，也能享有津贴，无须另外申请。

To enable Chinese students from less privileged backgrounds to take part in subsidised tuition programmes organised by other self-help groups e.g. Eurasian Association, SINDA and Yayasan Mendaki. Successful students need not re-apply for subsidy if he/she signs up for programmes organised by CDAC or by Vibrance @ Yishun.

## 申请须知 Information & Instructions

申请条件 Eligibility Criteria	1	学生申请者或其中一位家长必须是 <u>华族</u> 新加坡公民或永久居民	Student applicant or one of the parents must be a <b>Chinese</b> Singaporean or Permanent Resident
	2	家庭总月入必须是在\$4,000(扣除公积金前)或以下或 人均收入\$1,200(扣除公积金前)或以下	Gross monthly household income (before CPF contribution) not exceeding \$4,000 <u>or</u> Per Capita Income (before CPF contribution) not exceeding \$1,200
	3	在籍新加坡政府或政府辅助学校、自主/自治学校、初级学院/高级中学的学生（小学一年级至中学五年级）	Full-time MOE students attending Government, Government-Aided, Autonomous, Independent School in Singapore (Primary One to Secondary 5)
如何申请 How to apply	1	据实在申请表格上填写完整的个人和家庭资料	Complete the application form with details truthfully and thoroughly
	2	附上所需要的文件副本（参阅第二页的附表）	Attach required supporting documents (please refer to Page 2)
	3	把填写好的表格和文件副本呈交到学生上补习课的联合补习计划中心，或寄到华助会总部（CDAC Building, 65 Tanjong Katong Road, S436957）	Submit the completed application with supporting documents to the MENDAKI CTP Centre that the student is attending, or mail it to CDAC Headquarters (CDAC Building, 65 Tanjong Katong Road, S436957)

## 备注 Note

华助会保留以下权利：

- 将申请者家庭所拥有的资产如产业、私家车列入评估考量
- 在有需要时要求申请者提供额外文件作为审核的用途

不批准以下申请：

- 无法对收支状况作出合理解释的申请
- 不符合条件和不完整的申请表格
- 不批准没有据实填写家庭收入资料或刻意隐瞒资料的申请；即使是事后才被揭发，也将追回已经发放的相关津贴，并终止之前所授予的课程/活动费津贴权益

\*华助会的审批结果将是最后决定，将以电邮/短信/书信通知申请结果

CDAC reserves the rights to :

- take into consideration other assets such as property and car owned by the student applicant's household
- request for additional supporting documents where necessary

Reject application if :

- student applicant's household income does not justify household expenses
- student applicant does not meet the eligibility criteria and/or application is incomplete
- information provided by student applicant is subsequently found to be untrue or wilfully suppressed. CDAC can demand for a full refund of the fee subsidised and revoke the status of the Programme Fee Subsidy

\*CDAC's decision on the application status shall be final and we will notify the application outcome by email/SMS/letter

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## 所需文件 Supporting Documents Required

提交的文件副本必须与原件一致，不得遗漏任何信息，也不能对文件内容作任何修改  
Supporting documents must not omit any information or be altered from the original

### 1) 出生证/ 居民证 (复印前后两面) Birth Certificate / NRIC (to photocopy both front and back)

表格上所填写的每一位家庭成员的出生证 / 居民证副本 / 新加坡公民证书 / 永久居民入境准证 / 探访准证

Birth Certificate(BC)/ NRIC/ Certificate of Singapore Citizenship/ Re-entry permits/ Visit Pass of all family members whose details are included in this application

### 2) 收入证明文件 Income Documents

所需的收入证明文件 Types of Income Documents Required		工作性质 Job Nature			无业 Unemployed
		受雇人士 Under Company Employment	自雇人士/德士、私召车司机/自由业者/散工 Self-employed / Freelancer / Odd-jobber / Taxi & Private-hire car driver	佣金制 如房屋中介/保险从业员/财务规划员 Commission-based (e.g.: Property Agent/ Insurance Agent/ Financial Planner)	18-67 岁的家庭成员 (25 岁以下的全职学生除外) Family members aged 18 – 67 (except full-time students aged 25 and below)
最近 12 个月的公积金缴交记录	CPF Contribution History for the last 12 months		✓	✓	✓
最近 3 个月的薪金单 或 最近 12 个月的公积金缴交记录 *新受聘员工须呈交受聘书	Latest 3 months payslips or CPF Contribution History for the last 12 months *Newly employed worker to submit Letter of Employment	✓			无业者请填写 Section V Unemployed please fill up Section V
最新的估税通知书/表格 B-总税务单/表格 C-S/ C 税务单/无须报税通知书 (自雇但无须报税, 或者是最新估税单不能真正反映目前的收入, 请在 Section VI 声明)	Latest IRAS Notice of Assessment / Form B Consolidated Statement/ Form C-S / C Statement / "No Filing of Income Tax return" Notice (Individuals who are self-employed and are not required to pay tax; or whose latest tax assessment does not reflect their current income, please declare in Section VI)		✓	✓	
最近 12 个月的佣金结单	Latest 12 months commission statement			✓	

### 3) 其他的文件 (如适用) / Other Documents (if applicable)

a)	离婚判决书 (包括孩子抚养权及赡养费详情)	a)	Final Judgement of Divorce (details on child custody, child's care and control, and maintenance)
b)	裁员/解雇/减薪通知书	b)	Retrenchment / Termination letter / Notice of Pay Reduction
c)	医生证明书/文件	c)	Medical letter / documents
d)	借贷或欠款单据、银行贷款 (不包括通过公积金偿还的房贷)	d)	Outstanding bank loan (exclude housing loan payable via CPF)
e)	拖欠的账单	e)	Outstanding bills
f)	死亡证书	f)	Death certificate
g)	监狱探访卡/入狱通知书	g)	Prison visit card/ Notification from Singapore Prison Service

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S/N:

## SECTION 1: 申请津贴的学生资料 PARTICULARS OF STUDENT APPLYING FOR SUBSIDY

如果您有超过两个孩子需要申请津贴，请自行复印这一页。

If you are applying for subsidy for more than 2 children, please make additional copies of this page.

第一位学生申请者 Student Applicant 1		第二位学生申请者 Student Applicant 2	
姓名 Name (以出生证上的英文名为准 As in BC/NRIC)		姓名 Name (以出生证上的英文名为准 As in BC/NRIC)	
出生证/居民证号码 BC/NRIC No.		出生证/居民证号码 BC/NRIC No.	
出生日期 Date of Birth		出生日期 Date of Birth	
出生地 Country of Birth		出生地 Country of Birth	
<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female		<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	
国籍 Nationality <input type="checkbox"/> 公民 Singapore Citizen <input type="checkbox"/> 永久居民 Singapore PR <input type="checkbox"/> 其他 Others (请注明 Please state)	种族 Race <input type="checkbox"/> 华族 Chinese <input type="checkbox"/> 欧亚裔 Eurasian <input type="checkbox"/> 印度族 Indian <input type="checkbox"/> 马来族 Malay <input type="checkbox"/> 其他 Others (请注明 Please state)	国籍 Nationality <input type="checkbox"/> 公民 Singapore Citizen <input type="checkbox"/> 永久居民 Singapore PR <input type="checkbox"/> 其他 Others (请注明 Please state)	种族 Race <input type="checkbox"/> 华族 Chinese <input type="checkbox"/> 欧亚裔 Eurasian <input type="checkbox"/> 印度族 Indian <input type="checkbox"/> 马来族 Malay <input type="checkbox"/> 其他 Others (请注明 Please state)
就读学校 School (2021) (请用英文填写完整的学校名称 Please write full school name in English)		就读学校 School (2021) (请用英文填写完整的学校名称 Please write full school name in English)	
年级 Level (2021) 幼儿班 Kindergarten <input type="checkbox"/> K1 <input type="checkbox"/> K2 小学 Primary Level <input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3 <input type="checkbox"/> P4 <input type="checkbox"/> P5 <input type="checkbox"/> P6 中学 Secondary Level <input type="checkbox"/> S1 <input type="checkbox"/> S2 <input type="checkbox"/> S3 <input type="checkbox"/> S4 <input type="checkbox"/> S5 源流 Stream <input type="checkbox"/> 快捷 Express <input type="checkbox"/> 普通学术 NA <input type="checkbox"/> 普通工艺 NT		年级 Level (2021) 幼儿班 Kindergarten <input type="checkbox"/> K1 <input type="checkbox"/> K2 小学 Primary Level <input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3 <input type="checkbox"/> P4 <input type="checkbox"/> P5 <input type="checkbox"/> P6 中学 Secondary Level <input type="checkbox"/> S1 <input type="checkbox"/> S2 <input type="checkbox"/> S3 <input type="checkbox"/> S4 <input type="checkbox"/> S5 源流 Stream <input type="checkbox"/> 快捷 Express <input type="checkbox"/> 普通学术 NA <input type="checkbox"/> 普通工艺 NT	
学生的电邮地址 Student's Email Address		学生的电邮地址 Student's Email Address	

只供机构使用 For official use

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**SECTION II : 家庭资料 FAMILY INFORMATION (请仔细填写所有的栏目 Please complete all required information)**

主要联络人 Main Contact	姓名 Name	手机 HP No.	电邮 Email			
	<input type="checkbox"/> 父亲 Father <input type="checkbox"/> 母亲 Mother <input type="checkbox"/> 监护人 Guardian (与学生申请者的关系 Relationship with student applicant _____)					
父亲 FATHER / 监护人 GUARDIAN		母亲 MOTHER / 监护人 GUARDIAN				
姓名 Name (请填写居住证上的英文名 As in NRIC)		姓名 Name (请填写居住证上的英文名 As in NRIC)				
出生地 Country of Birth	出生日期 Date of Birth	出生地 Country of Birth	出生日期 Date of Birth			
<input type="checkbox"/> 公民 Singapore Citizen <input type="checkbox"/> 永久居民 Singapore PR <input type="checkbox"/> 其他 Others (请注明 Please specify) _____		<input type="checkbox"/> 公民 Singapore Citizen <input type="checkbox"/> 永久居民 Singapore PR <input type="checkbox"/> 其他 Others (请注明 Please specify) _____				
居住证/入境居留证号码 NRIC No./ Visit Pass No.		居住证/入境居留证号码 NRIC No./ Visit Pass No.				
<input type="checkbox"/> 粉红色 Pink <input type="checkbox"/> 蓝色 Blue <input type="checkbox"/> 其他 Others		<input type="checkbox"/> 粉红色 Pink <input type="checkbox"/> 蓝色 Blue <input type="checkbox"/> 其他 Others				
<input type="checkbox"/> 华族 Chinese <input type="checkbox"/> 其他 Others (请注明 Please state) _____		<input type="checkbox"/> 华族 Chinese <input type="checkbox"/> 其他 Others (请注明 Please state) _____				
联络资料 Contact Details		联络资料 Contact Details				
住家 Home No. _____		住家 Home No. _____				
手机 HP No. _____		手机 HP No. _____				
电邮地址 Email _____		电邮地址 Email _____				
就业情况 Employment/Occupation		就业情况 Employment/Occupation				
<input type="checkbox"/> 受雇人士 On Employment <input type="checkbox"/> 自雇人士 Self-employed <input type="checkbox"/> 散工 Odd job <input type="checkbox"/> 无业 Unemployed		<input type="checkbox"/> 受雇人士 On Employment <input type="checkbox"/> 自雇人士 Self-employed <input type="checkbox"/> 散工 Odd job <input type="checkbox"/> 无业 Unemployed				
职衔 Position Held / 公司性质 Nature of Business		职衔 Position Held / 公司性质 Nature of Business				
_____ 雇主/公司名称 Name of Employer/Company (包括自雇人士和合伙公司 including Self-employed & Partnership)		_____ 雇主/公司名称 Name of Employer/Company (包括自雇人士和合伙公司 including Self-employed & Partnership)				
_____ 雇主/公司地址 Company/Trade Address		_____ 雇主/公司地址 Company/Trade Address				
月薪 Monthly Income (未扣公积金 before CPF contribution) \$ _____		月薪 Monthly Income (未扣公积金 before CPF contribution) \$ _____				
住家地址 Home Address (以居住证为准 As in NRIC)						
收信地址 Mailing Address (若与住家地址不同 If different from home address)						
其他同住的家庭成员 Other members under same address	姓名 Name (as in NRIC) (无须填写申请者和父母) (Need not include applicants & parents)	居住证号码 NRIC No.	出生日期 Date of Birth	与申请者的关系 Relationship with Student applicant	职业与公司名号/ 就读学校/年级 Occupation/ Company / School / Level	每月薪金 Gross Monthly Income

**SECTION III: 其他相关资料 OTHER INFORMATION**

住屋类别 Housing Type	<input type="checkbox"/> 组屋 HDB Flat	<input type="checkbox"/> 1-Room <input type="checkbox"/> 2-Room <input type="checkbox"/> 3-Room <input type="checkbox"/> 4-Room <input type="checkbox"/> 5-Room <input type="checkbox"/> E-Flat <input type="checkbox"/> EC			
	<input type="checkbox"/> 非组屋 Non-HDB Flat	<input type="checkbox"/> 私人公寓 Private Condominium	<input type="checkbox"/> 有地住宅 Landed Property	<input type="checkbox"/> 其他 Others (请注明 Please specify)	
住屋拥有权 Housing Ownership	<input type="checkbox"/> 购买 Owned		<input type="checkbox"/> 租赁 Rented		<input type="checkbox"/> 其他(请注明) Others, please specify
	<input type="checkbox"/> 已付清贷款 Loan fully paid	<input type="checkbox"/> 还在支付贷款 Still paying loan 现金 Cash \$ _____ 公积金 CPF \$ _____	<input type="checkbox"/> 继承物业 Inherited property	<input type="checkbox"/> 每月租金 Rental per month \$	
拥车 Car Ownership	您是否有拥车? Do you own a car? <input type="checkbox"/> 没有 No <input type="checkbox"/> 有 Yes <input type="checkbox"/> 新车 New Car <input type="checkbox"/> 二手车 Second-hand Car				
	拥车原因 Reason for owning a car (请说明 Please state): _____				
	如果您有车, 请提供以下资料 If you own a car, please provide the following details:				
	车款 Car Model	购买年份 Year of Purchase	有效拥车证年份 Year of COE Expiry	每月贷款 Monthly Loan \$	每月开销 Monthly Expenses \$
雇请帮佣 Hiring Maid	<input type="checkbox"/> 没有 No <input type="checkbox"/> 有 Yes 雇请帮佣原因 Reason for hiring maid : _____				

您的家庭目前是否有拖欠任何费用? 如有, 请根据以下栏目提供详情 (请附上欠款单据副本)  
Does your family have any arrears? If yes, please provide details in the table below and attach a copy of the arrears indicated.

租金/房屋贷款 (只限现金欠款) Rental / Housing loan cash instalment (cash arrears only) (不包括用公积金还的房屋贷款 Does not include CPF deduction for housing loan)	\$
水电费 Utilities charges / 杂费 Service & Conservancy Charges	\$
银行贷款 Bank loan	\$
其他欠款 Other outstanding bills (请注明 please specify) Eg. 电话费, 医药费 eg. phone / medical charges	\$
Total Amount 总数	

**SECTION IV: 其他收入来源 OTHER SOURCES OF INCOME (如适用 If applicable)**

赡养费 Maintenance fee	
法院判定的每月赡养费 Monthly maintenance fee by Court Order	\$
实际收到的赡养费 Actual amount received	\$
如果您没有收到前配偶的赡养费, 请注明从什么时候开始 (月/年份) If you have not been receiving maintenance fee from your ex-spouse, please state since when (mth/yr)	(月 Mth) (年 Yr)
租金收入 Rental income (请呈交出租合约的副本 Please provide a copy of tenancy agreement)	\$
出租房子/房间的地址 Address of the house / room rented out	出租期 Rental Period 从 From (月 Mth) (年 Yr) 至 To (月 Mth) (年 Yr)
其他收入 Other Income (请注明 Please specify) :	\$
每月公积金/退休金 Monthly payout from CPF Retirement Account / Pension	\$
有其他机构或个人提供您家庭经济援助吗? 如‘有’请填写以下详情及附上相关的文件 Are you receiving financial assistance from other organisations or persons? If 'Yes', please fill in the following information and attach the relevant documents.	
援助机构名称或个人姓名 Name of Organisation / Person	电话号码 Tel.
	援助种类及金额 Type of Assistance & Amount
	期限 Period

**SECTION V: 年龄介于 18-67 岁没有就业的家庭成员声明**  
**DECLARATION OF UNEMPLOYED FAMILY MEMBERS WHO ARE 18-67 YEARS OLD**

英文姓名 Name	居住证号码 NRIC No.	失业了多久 (注明几年/几月) Period of Unemployment (state no. of years/month)	无业原因(如: 家庭主妇、辞职、 被裁退、退休、健康理由等) Reason for unemployment (eg. housewife, retrenched, resigned, retired )	签名/日期 Signature / Date

**SECTION VI: 自雇人士声明** **DECLARATION OF SELF-EMPLOYED FAMILY MEMBERS**

英文姓名 Name	居住证号码 NRIC No.	自雇的业务性质 Type of Self-Employment	目前的月薪 Current Monthly Income	签名/日期 Signature / Date

**家长须知**  
**Important Notes to Parents**

<ul style="list-style-type: none"> <li>拥有津贴资格的学生能否成功申请补习班或学习课程/活动，取决于个别课程/活动的收生条件及学额。</li> </ul>	<ul style="list-style-type: none"> <li>Admission to CTP and/or CDAC's tuition and student-related programmes will be subject to the respective programmes' vacancies and eligibility criteria.</li> </ul>
<ul style="list-style-type: none"> <li>如果学生在多个自助团体报读同个科目的补习班，将只享有华助会补习班的津贴，在其他自助团体则须自行支付全额。</li> </ul>	<ul style="list-style-type: none"> <li>If a student attends tuition for same subject of the same level with different self-help groups, he/she will only enjoy subsidy for tuition programmes organised by CDAC, full fees will be applicable in other self-help groups.</li> </ul>
<ul style="list-style-type: none"> <li>学生的课程/活动出席率如果低于 80%，津贴资格与学额将可能被取消。</li> </ul>	<ul style="list-style-type: none"> <li>Student who failed to achieve 80% attendance may result in the termination of subsidy and tuition place.</li> </ul>

请翻到第 7 页填写 Section VII 和签名。  
Please turn over to Page 7 to complete Section VII and sign.

## SECTION VII: 声明同意书 DECLARATION AND CONSENT

请仔细阅读以下的每个栏目，并在☑打勾。没在栏目上☑打勾的申请表格将被退回给申请者

Please read the following columns carefully and tick ☑ accordingly. The application form will be returned to the applicant if any of the columns are not ticked ☑

### 声明 Declaration

<input type="checkbox"/>	我确认表格和所提供的资料及附上的文件副本全部属实。如有虚报，我会承担提供不确实资料的所有后果，包括让华助会终止我孩子的学额、终止津贴资格并将已获的津贴全数退还华助会。	<input type="checkbox"/>	I declare that the information provided in this application form and supporting documents are true. If the information is found to be untrue or incorrect, my children's programme places will be terminated, the Programme Fee subsidy status will be revoked and subsidised fees will be refunded to CDAC.
<input type="checkbox"/>	我声明，我本身及我家人的个人资料是合法和准确的。此外，我已获得每个人的授权，成为他们的合法代表。我也获得每个人的同意，可披露其个人资料，以处理这项申请。	<input type="checkbox"/>	I declare that the personal data of all individuals including myself are legitimate and accurate, that I am validly acting on behalf of and have authority from each of these individuals, and that I have obtained these individuals' consent to disclose their personal data for the purpose of processing this application.

### 同意 Consent

<input type="checkbox"/>	我理解并同意华助会将保留我所提供的个人资料，严格用于华助会项目和服务的处理，管理和更新用途。以此目的，若有需要，华助会可能会向其他合作伙伴或机构透露我的资料。我也同意华助会使用我所提供的资料，通过数码或非数码方式，提供有关华助会项目、援助计划和其他相关活动的信息。若活动上安排摄影兼/或录像，华助会有权在社交媒体或其他公众平台上分享这些活动照片和影像以作宣传用途。	<input type="checkbox"/>	I understand and consent that the personal information which I have provided will be retained and used strictly for processing, managing and updating on the CDAC's programmes and services. Information may be disclosed to other partners and agencies for this purpose. I also consent to CDAC using this information to inform me on other assistance and support provided by CDAC, other partners and agencies through digital or non-digital means. Where activities that involve photography/videography, CDAC reserves the right to use these images taken during the activities for publicity and promotional purposes on media platforms, public or otherwise.
<input type="checkbox"/>	我同意并授权华助会在必要时向教育部以及其他相关机构或人士索取或查证我所提供的资料。	<input type="checkbox"/>	I agree and authorise CDAC to request for or verify information on my children and family with the Ministry of Education and any other entity when necessary.

### 宣传 Publicity

\*  我愿意接收以下所选中心的项目、援助计划和其他活动的信息。

I would like to receive publicity information on programmes, schemes, events and activities of the following preferred centre(s).

选择中心（最多可选择三所） Preferred Centre (please choose up to 3):

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> 华助会@ 宏茂桥<br>CDAC@ Ang Mo Kio     | <input type="checkbox"/> 华助会@ 裕廊<br>CDAC@ Jurong  | <input type="checkbox"/> 华助会@ 盛港<br>CDAC@ Sengkang         | <input type="checkbox"/> 华助会@ 大巴窰<br>CDAC@ Toa Payoh |
| <input type="checkbox"/> 华助会@ 勿洛<br>CDAC@ Bedok           | <input type="checkbox"/> 华助会@ 榜鹅<br>CDAC@ Punggol | <input type="checkbox"/> 华助会@ 淡滨尼<br>CDAC@ Tampines        | <input type="checkbox"/> 华助会@ 兀兰<br>CDAC@ Woodlands  |
| <input type="checkbox"/> 华助会@ 武吉班让<br>CDAC@ Bukit Panjang | <input type="checkbox"/> 华助会@ 红山<br>CDAC@ Redhill | <input type="checkbox"/> 华助会@ 丹戎加东<br>CDAC@ Tanjong Katong | <input type="checkbox"/> 华助会@ 油池<br>CDAC@ Yew Tee    |
| <input type="checkbox"/> 自助团体联合中心（位于义顺）Vibrance @ Yishun  |   |  |  |

\*  我不愿意接收任何有关的项目、援助计划和其他活动的信息。

I do not wish to receive any publicity information on programmes, schemes, events and activities.

家长/监护人姓名 Name of Parent/Guardian		签名 Signature		日期 Date	
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